

# Medicaid School Ad Match Meeting Summary

July 10, 2003

On July 10, 2003 the second meeting of the Medicaid Match Advisory Committee met at the Red Lion at SEATAC from 10-3 P.M. The key agenda items of the meeting were the work plan, performance measures, overview of changes to the CMS guide and possible management models. Attendees included representatives from DSHS/MAA, School Districts, OSPI and ESD's.

Attendees (members and substitutes): Jerry McDermott (ESD 101), Gavin Hottman (ESD 112), Larry Peters (Pasco SD), Brian Lewis (ESD 114), Michelle Ewell (ESD 123), David Sours (Central Kitsap SD), Norm Koenig (ESD 105) John Molohon (ESD's 113/117), Neil Sullivan (Spokane SD #81), Marcie Senger (Tacoma SD), Mike Sullivan (Granite Falls SD), Randy Hauff (Tonasket SD), Marilyn Sellers (NW ESD 189), Marty Crisp (Battleground SD).

Other attendees: Jennifer Carrougher (OSPI), Tom Reese and Rick Slater (Consultants), RosaMaria Espinoza (MAA), Ramona Roberts (MAA), Sharon Reddick (MAA), Dario Longhi (DSHS Research), Dick Hancock (MAA), Dave Whitling (Facilitator –Whitling and Associates).

Advisory Group Members not present: Jill Johnston, Wahluke SD, Jim Anderson (Rochester SD), Tom Hulst (ESD 113), Dr. Mick Moore (ESD 121).

Dick Hancock convened the meeting at 10:00 a.m. Participants were invited to make corrections/additions to note from the June 13<sup>th</sup> meeting and there were none. The agenda for the day was reviewed and recommended improvements discussed.

**Update on overpayments.** Dick provided an update on the DSHS meeting with Karen O'Connor, Deputy Director of the Region X office of CMS regarding Medicaid Ad Match audit findings for 2000 and 2001 school years.

In brief, Karen is expecting to go to Baltimore, MD later this month to speak with CMS central office staff regarding the issue of recovery of overpayments made to school districts. Dick noted that DSHS representatives including Larry Laux, Deputy Director of MAA, Susan Lucas, Director of MAA's Division of Business and Finance, Mariann Schols, CPA, of the DSHS office of Accounting Services, and he, met with Karen and her staff on June 24th. As context for the meeting, Karen said that the administration's policy is continuing access for children to needed Medicaid services, with increased accountability for administrative match activities and expenditures as reflected in the new CMS claiming guide that goes into effect October 1<sup>st</sup>.

Karen said that it is not uncommon for regional CMS staff to come to headquarters asking for assistance for their region. Karen thought that for her to effectively support the state's desire for forgiving the overpayments, she needs

evidence that all parties are working collaboratively toward implementing the CMS claiming guide. DSHS staff responded by reporting on MAA's workplan including collaboration with ESDs and School Districts via the advisory group.

Jennifer Carrougher stated she concurred with Dick's summary based on a later conversation between Marty Daybell (OSPI) and Karen O'Connor. Karen thought that more information from CMS regarding overpayments can be expected in early August. The committee asked what was the overpayment amount for school districts and Dick responded that although not final, the combined 2 year amount is about \$6 million. Dick also agreed to put notes about the MAA/CMS meeting on overpayments, on the MAA website. (Note: These minutes will be posted the week of 7/14.)

**Proposed work plan for implementing the CMS claiming guide.** Dick summarized the proposed work plan and asked for feedback. Concerns were expressed about the short time frames and that some changes could be made this year but it would likely be next year before there was full implementation. Dick will email the workplan to committee members who were asked to send suggested revisions back to MAA and Dick. The "draft workplan" will then be forwarded to CMS for review.

**Performance Outcome Measures:** Neil Sullivan provided a handout that summarized current OSPI data requirements. The data addressed unexcused absences, headcount by school, graduate drop out report, and the core student record system. Also, the K-12 website has data that is listed by school. Neil proposed that data already required by OSPI be used for measuring Ad Match performance.

Sharon Reddick reported that there is no existing data available at DSHS/MAA that is precise or complete enough to measure Ad Match performance outcomes. After some discussion it was agreed that a sub-committee would:

1. Compile a list of existing data and review it for potential use for outcome measures.
2. Identify any legal or other requirements (like HIPAA) that might preclude the use of the data.
3. Present their findings and recommendations at the August 14<sup>th</sup> advisory group meeting.

Committee Members:

Neil Sullivan and Dick Hancock – Co Chairs

Martin Mueller, John Molohon, Dario Longhi, Mike Sullivan – Members

### **Overview of Ad Match Activities in CMS Guide**

Sharon Reddick gave a PowerPoint presentation overview of Ad Match Activities. Below are the questions that participants raised.

1. Activity code 2.b: Is it reimbursed at 100%? In the past we applied MER.

2. Reference 1 above. Can Districts go back 2 years and send in a claim?
3. Is an internal referral, i.e. from a teacher to a nurse, billable?
4. Who is the approval authority for the time study? (CMS, DHHS Cost Allocation Division, OSPI, or Dept of Education)
5. Reference code 1.b. Does it apply only to school age children? What about non school age siblings that are Medicaid eligible?
6. What percent of staff have to complete the time study?

(Note: The questions will be addressed in the manual being developed by MAA based on the claiming guide and consultation from CMS.)

There was discussion and concern expressed about the draft Activity/Time-tracking form that MAA provided. MAA will follow-up with OSPI and others to learn how School Districts currently document time and effort for federal fund sources and MAA will examine the current time and effort measurement options in use.

### **Models of Service Delivery**

Dick Hancock presented two models of Ad Match management. Model 1 would be that some or all ESD's provide training and monitoring in their region, and School Districts would continue to contract with MAA to provide Ad Match activities. Model 2 would be that one or more ESDs contract as subrecipients with MAA, and would contract with School Districts for Ad Match activities. Major questions for ESDs around both models were how much funding would be available to support the new ESD role, and how would ESDs provide services in a way that would not negatively impact their traditional relationship with School Districts.

Dick Hancock indicated that he would do some additional work on the models and meet (or conference) with ESD representatives the last week of July or first week in August. Based on the discussion and information currently available, Model 1 seemed to be the preferred one for ESD representatives. Dick noted that decisions have not been made about exactly how MAA will run Ad Match for next school year, and before deciding on an approach, he will get feedback from ESDs and will talk with MAA management for getting their go ahead to pursue the preferred option(s).

### **Decisions from the meeting:**

1. MAA will summarize results of the July 24<sup>th</sup> CMS meeting on MAA's website.
2. Dick Hancock will brief DSHS management on Ad Match Program status.
3. MAA & OSPI will meet jointly with the State Auditor on this Committee's work.
4. A outcomes measurement sub-committee will discuss existing and potential measures and report to the Advisory Committee at the August 14<sup>th</sup> meeting.
5. MAA will send out information on interpreter and transportation brokers via email to the Advisory Committee members.
6. MAA will send out electronic copies of draft contracts, meeting notes and workplan to Committee members.

## **Next Steps**

The next meeting will be at OSPI on July 24, 2003 from 10 A.M-3 P.M. The focus of the agenda at this meeting will be the time study, training, documentation and revisit the Work plan and Models. The meeting adjourned at 3:15 p.m..

(Notes written by and approved by MAA's Ad Match Section, 7/15/03)